LIETUVOS NUOLATINĖ ATSTOVYBĖ EUROPOS SĄJUNGOJE

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Viešojo valdymo agentūrai
LR užsienio reikalų ministerijai
LR vidaus reikalų ministerijai
LR teisingumo ministerijai
LR finansų ministerijai

2026-11- Nr. (76.2.5E) S76-

DĖL NAUJO DARBO SKELBIMO PERSIUNTIMO

Persiunčiame Europos Sąjungos bendradarbiavimo baudžiamosios teisenos srityje agentūros (EUROJUST) raštą, kuriuo informuojama apie naują darbo skelbimą biudžeto pareigūno pareigybei.

PRIDEDAMA: 6 lapai.

Vyriausiasis patarėjas, Tomas Gražiūnas

Laikinai atliekantis Lietuvos nuolatinio atstovo Europos Sąjungoje funkcijas

Justina Laurinavičiūtė , +32478794027, Justina.Laurinaviciute@urm.lt

EUROJUST
European Union Agency for Criminal Justice Cooperation
P.O. Box 16183 – 2500 BD The Hague • The Netherlands

VACANCY NOTICE
Reference: 26/EJ/06

Budget Officer
FG IV

Deadline for applications:	**01/12/2026 at 11:59:59 CET**
Place of employment:	**The Hague, The Netherlands**
Type and duration of contract:	**Contract Agent FG IV** **Up to three years, with possibility of renewal**
Security clearance level:	**EU Confidential**
Monthly basic salary:	**€ 4 449.31**

About Eurojust

Eurojust is the European Union Agency for Criminal Justice Cooperation. Through its unique expertise, Eurojust supports, strengthens and improves the coordination of investigations and prosecutions among the competent judicial authorities of EU Member States in the fight against serious and organised cross-border crime.

Eurojust is facing considerable change, including the adoption of a new EU Regulation governing Eurojust and a rising caseload.

Eurojust seeks to recruit dynamic, flexible, highly qualified staff to support its mission and further enhancement of the digitalisation of justice information systems.

More information on the mission and mandate of Eurojust is available on its website: www.eurojust.europa.eu

The position

Eurojust is launching a selection procedure to establish a reserve list for the profile of Budget **Officer – Western Balkans and Eastern Partnership Criminal Justice (WECJ) project**.

Reporting to the EU and International Affairs Head of Unit, the Budget Officer is responsible for the financial management and oversight of the project, ensuring sound budget planning, monitoring of expenditure, financial reporting and compliance with applicable EU financial rules and procedures particularly those governing EU-funded projects.

Key accountabilities

- Manage and monitor the overall project budget, including budget lines, commitments and expenditure, in accordance with internal procedures and applicable EU financial rules;
- Act as a main contact point for external and internal audits, ensuring regularity and legality of the project's budgetary and financial management processes;
- Monitor compliance of controls and processes with applicable rules or regulations, including contributions to non-compliance events recording and reporting process;
- Contribute to change proposals and initiatives to improve other projects financial workflows /products;
- Provide technical, procedural and training support and material for actors involved in the projects' budget planning, implementation and reporting processes;
- Contribute to maintaining project document repositories and communicating to internal or external stakeholders;
- Manage and monitor budget forecast ensuring that costs are correctly allocated to the relevant funding source, activity and budget line;
- Coordinate, prepare and disseminate financial reports such as quarterly, annual and final reports, providing explanations for budgetary deviations;
- Initiate financial transactions in Eurojust's financial and accounting system, in line with the applicable financial workflows;
- Monitor and ensure efficient and effective budget implementation, advising the Authorising Officer on budget allocations, expenditure and financial planning; identifying financial risks and deviations, and recommending corrective measures where necessary;
- Perform any other duties required by the job.

Eligibility criteria

The selection procedure is open to applicants who satisfy the following eligibility criteria on the closing date for application:

1. General requirements

The applicant must:

- Be a national of one of the Member States of the European Union (Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, the Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden);
- Enjoy full rights as a citizen;
- Have fulfilled any obligations imposed by the laws concerning military service;
- Produce the appropriate character references as to their suitability for the performance of their duties[1];
- Be physically fit to perform their duties; and

[1] Before appointment, successful applicants will be required to produce an official document showing that they do not have a criminal record.

- Have a thorough knowledge (C1) of one of the languages of the European Union[2] and a satisfactory knowledge (B2) of another language of the European Union to the extent necessary for the performance of their duties.

2. Minimum qualifications and professional experience

A level of education that corresponds to completed university studies of at least 3 years attested by a diploma.

Only qualifications that have been awarded in EU Member States or that are subject to the equivalence certificates issued by the authorities in the EU Member States will be taken into consideration.

If your diploma was issued outside the EU, you must provide a certificate of equivalency from an EU Member State to recruitment@eurojust.europa.eu in case you are invited to proceed further in the selection process.

If you do not provide this certificate when requested, Eurojust will not be able to assess your eligibility. More information is available here.

Selection process

1. Shortlisting

The Selection Board will assess all eligible applications on the basis of the following criteria:

Required experience and knowledge

- Proven professional experience in comparable tasks to those listed under "Key accountabilities". In particular, the Selection Board will assess the range of duties covered, the type and level of work done and its relevance to the vacancy;
- Extensive knowledge of the EU Financial Regulations, including those applicable to EU funded projects;
- Proven experience of drafting clear, concise and accessible reports on budgetary and non-budgetary topics, tailored also to audiences without a financial background;
- Experience using financial and budgetary reporting tools such as SAP, ABAC, SUMMA, Excel etc.

Advantageous

- Work experience gained in a similar multicultural environment. Preference will be given to work experience abroad.

[2] The 24 official languages of the European Union are: Bulgarian, Croatian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Italian, Irish, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish and Swedish.

The Selection Board will score applications against the above criteria. The academic and professional qualifications, required experience and knowledge considered as requirements or advantageous must be described as precisely as possible in your application.

2. Interview and written test

Following this assessment, the highest ranking candidates will be invited for an interview and written test, during which the following competencies will be evaluated:

- Knowledge and understanding in your areas of experience that are most relevant to the tasks listed under "Key accountabilities";
- Strong analytical and problem solving aptitudes;
- Strong sense of accountability, with a high level of accuracy and attention to detail;
- Customer service orientation;
- Solid planning and organisational skills with an ability to multi-task;
- Strong focus on delivering results and goal oriented;
- Excellent communication and interpersonal skills, including good command of spoken and written English, the working language of Eurojust.

Applicants invited to the interview must be able to provide copies of all the supporting documents concerning their educational qualifications and employment record. Following the (online) interview and written test, the Selection Board will make a proposal to the Administrative Director on the establishment of a reserve list of suitable candidates, which will be valid until the end of the year in which it will be established, plus two more years. Inclusion in the reserve list does not guarantee recruitment.

If you are included in the reserve list of suitable candidates for this selection procedure, your personal data may be shared - subject to your explicit consent - with other EU Agencies or Joint Undertakings (listed in footnote[3]) seeking to fill similar positions. This will allow you to be considered for additional job opportunities across multiple EU Agencies and Joint Undertakings, only if needed in the future. Your explicit consent will be sought each time another EU Agency or Joint Undertaking requests access to the reserve list of suitable candidates. More information on how your data will be processed in the context of sharing reserve lists can be found here.

If you consider yourself to have a physical, mental, intellectual or sensory disability, including any medical conditions that may require special adjustments to the recruitment process (e.g.

[3] European Cybersecurity Competence Centre (ECCC), European High Performance Computing Joint Undertaking (EuroHPC JU), Agency for the Cooperation of Energy Regulators (ACER), Chips Joint Undertaking (Chips JU), Authority for Anti-Money Laundering and Countering the Financing of Terrorism (AMLA), European Centre for the Development of Vocational training (Cedefop), European Banking Authority (EBA), Clean Aviation Joint Undertaking (CA JU), European Union Agency for Railways (ERA), European Insurance and Occupational Pensions Authority (EIOPA), Clean Hydrogen Partnership (Clean Hydrogen JU), Circular Bio-Based Europe Joint Undertaking (CBE JU), European Union Agency for Cybersecurity (ENISA), The European Union Agency for Law Enforcement Training (CEPOL), Global Health EDCTP3 Joint Undertaking (GH EDCTP3 JU), SESAR Joint Undertaking (SESAR 3 JU), Smart Networks and Services Joint Undertaking (SNS JU), European Labour Authority (ELA), Innovative Health Initiative Joint Undertaking (IHI JU).

written test, interview), please indicate any adjustments or arrangements needed to recruitment@eurojust.europa.eu . In light of Eurojust's commitment to equal treatment each request will be assessed on a case by case basis.

Submission of applications

You must submit your application through eRecruitment. Eurojust does not accept applications submitted by any other means.

All sections of the application must be completed in English. In order to be considered, applications must be received by 11:59:59 CET on the closing date. We advise you to submit your application well ahead of the deadline, in order to avoid potential problems due to heavy traffic on the website.

Please consult the Applicant Guidelines for instructions on completing your application.

Once you have successfully submitted your application online, you will receive an automatic email acknowledging receipt of your application. Please note that all correspondence will take place by email, so please ensure that the email address associated with your applicant account is correct and that you check your email regularly.

Eurojust applies a policy of equal opportunity and non-discrimination[4] and is dedicated to recruit, develop and retain a diverse workforce. Employment at Eurojust is open to nationals of EU Member States. There is no nationality quota system, but Eurojust strives to recruit a broad range of nationalities in order to keep a well-balanced geographical distribution among its staff members. To further enhance the diversity of its workforce, we encourage the application of male candidates for this position, as they are currently under-represented.

Information about selection procedures at Eurojust and application guidelines can be found here: http://www.eurojust.europa.eu/careers/Pages/recruitment-process.aspx

Request for review and appeal process

If an applicant is found ineligible, or is not invited for an interview, they may submit a request for review to the Selection Board within 10 calendar days of the notification of the decision, quoting the reference number of the vacancy.

Candidates may submit an administrative complaint under Article 90(2) of the Staff Regulations addressed to the Appointing Authority at Eurojust where the rules governing the selection procedure have been infringed. Please note that the Appointing Authority of Eurojust cannot overturn a value judgment made by a Selection Board.

Candidates in a selection procedure may also submit a judicial appeal to the General Court,

[4] Article 1(d) of EU Staff Regulations of Officials of the European Union and CEOS

under Article 270 of the Treaty on the Functioning of the European Union and Article 91 of the Staff Regulations, within 3 months of the date of the notification of the decision or of outcome of the complaint. More details can be found here.

Applicants are reminded that the work of the Selection Board is confidential. It is forbidden for applicants to make direct or indirect contact with the members of the Selection Board, or for anyone to do so on their behalf.

Contractual conditions

The Administrative Director will appoint the successful applicant as a member of the contract staff pursuant to Article 3(a) of the *Conditions of employment of other servants of the European Union*, for a period of **up to three years**. The contract may be renewed.

Contract staff are required to serve a probationary period of **nine** months.

For further information on contractual and working conditions, please refer to the EU Staff Regulations of Officials of the European Union and CEOS.

The required level of security clearance for this post is EU Confidential.

Protection of personal data

Eurojust will ensure that applicants' personal data are processed as defined in Regulation (EU) 2018/1725 of 23 October 2018 and the data protection rules of Eurojust. More information on how Eurojust processes your personal information or how to exercise your rights as a data subject, please consult our Data Protection Notice.

DETALŪS METADUOMENYS	
Dokumento sudarytojas (-ai)	LIETUVOS NUOLATINĖ ATSTOVYBĖ EUROPOS SĄJUNGOJE 188613242/58, Rue Belliard 41-43, 1040 Brussels, BELGIUM
Dokumento pavadinimas (antraštė)	DĖL EUROPOS SĄJUNGOS BENDRADARBIAVIMO BAUDŽIAMOSIOS TEISENOS SRITYJE AGENTŪROS (EUROJUSTAS) DARBO SKELBIMO BIUDŽETO PAREIGŪNO PAREIGYBEI. Reference: 26/EJ/06
Dokumento registracijos data ir numeris	2026-11-16 Nr. (76.2.5E)S76-1167
Dokumento gavimo data ir dokumento gavimo registracijos numeris	2026-11-16 Nr. G-2884
Dokumento specifikacijos identifikavimo žymuo	ADOC-V1.0
Parašo paskirtis	Pasirašymas
Parašą sukūrusio asmens vardas, pavardė ir pareigos	Tomas Gražiūnas, Administracijos vadovas, laikinai atliekantis Lietuvos nuolatinio atstovo ES funkcijas
Sertifikatas išduotas	TOMAS GRAŽIŪNAS, Lietuvos Respublikos užsienio reikalų ministerija LT
Parašo sukūrimo data ir laikas	2026-11-13 17:09:29 (GMT+02:00)
Parašo formatas	XAdES-X-L
Laiko žymoje nurodytas laikas	2026-11-13 17:09:36 (GMT+02:00)
Informacija apie sertifikavimo paslaugų teikėją	ADIC CA ECC, Asmens dokumentu israsymo centras prie LR VRM LT
Sertifikato galiojimo laikas	2024-06-26 10:17:04 – 2028-06-25 10:17:04
Informacija apie būdus, naudotus metaduomenų vientisumui užtikrinti	"Registravimas" paskirties metaduomenų vientisumas užtikrintas naudojant "RCSC IssuingCA-2, VI Registru Centras - i.k. 124110246 LT" išduotą sertifikatą "Dokumentų valdymo sistema Avilys, Lietuvos Respublikos užsienio reikalų ministerija, į.k. 188613242 LT", sertifikatas galioja nuo 2024-12-18 10:59:02 iki 2027-12-18 10:59:02 "Gauto dokumento registravimas" paskirties metaduomenų vientisumas užtikrintas naudojant "RCSC IssuingCA-2, VI Registru Centras - i.k. 124110246 LT" išduotą sertifikatą "DBSIS, Informatikos ir ryšių departamentas prie Lietuvos Respublikos vidaus reikalų ministerijos, į.k.188774822 LT", sertifikatas galioja nuo 2025-05-16 11:31:08 iki 2028-05-15 11:31:08
Pagrindinio dokumento priedų skaičius	1
Pagrindinio dokumento pridedamų dokumentų skaičius	–
Pridedamo dokumento sudarytojas (-ai)	–
Pridedamo dokumento pavadinimas (antraštė)	–
Pridedamo dokumento registracijos data ir numeris	–
Programinės įrangos, kuria naudojantis sudarytas elektroninis dokumentas, pavadinimas	Dokumentų valdymo sistema Avilys, versija 3.5.90.2
Informacija apie elektroninio dokumento ir elektroninio (-ių) parašo (-ų) tikrinimą (tikrinimo data)	Atitinka specifikacijos keliamus reikalavimus. Visi dokumente esantys elektroniniai parašai galioja (2026-11-16 15:46:02)
Paieškos nuoroda	–
Papildomi metaduomenys	Nuorašą suformavo 2026-11-16 15:46:03 DBSIS