



## LIETUVOS NUOLATINĖ ATSTOVYBĖ EUROPOS SĄJUNGOJE

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Duomenys kaupiami ir saugomi Juridinių asmenų registre, kodas 188613242

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LR Užsienio reikalų ministerijai  
Viešojo valdymo agentūrai

2026-07- Nr. (76.2.5)S76-

### DĖL KVIETIMO TEIKTI KANDIDATŪRAS

Persiunčiame EIVT laišką, kuriame pateikiama informacija dėl kandidatūrų teikimo laikinajam paskyrimui į Europos išorės veiksmų tarnybos (EIVT) Civilinių operacijų vadovybės padalinį.

PRIDEDAMA: EEAS.DG RM.BHR.3 8 L

Įgaliojasis ministras,  
Lietuvos atstovas PSK

Mindaugas Silkauskas

Aivaras Kalėda, +32478794029, [Aivaras.Kaleda@urm.lt](mailto:Aivaras.Kaleda@urm.lt)

# EUROPEAN EXTERNAL ACTION SERVICE



DG Resource Management  
The Director-General

Brussels,  
EEAS.DG RM.BHR.3

To Permanent Representatives of the  
Member States of the European Union

Your Excellency,

I am pleased to inform you that we are looking for one 'cost-free' National Expert for secondment to the European External Action Service (EEAS), see vacancy notice enclosed, within the framework of the 04/02/2014 Decision of the High Representative and, more particularly, its Article 24.1.

This National Expert will be seconded to the Managing Directorate Civilian Operations Headquarters (DSG-DEF.MD-CIVOPSHQ).

I would be obliged if you could forward the enclosed profile to the various relevant Ministries as well as to PSC Ambassadors in order to generate adequate applications.

Applications should be sent by your Permanent Representation only by email to the Division EEAS.RM.BHR.3 'Selection and Recruitment' at the following address: [SNE-CSDP@eeas.europa.eu](mailto:SNE-CSDP@eeas.europa.eu), and not directly to DSG-DEF.MD-CIVOPSHQ.

**Candidates shall draft their CV and a motivation letter in English or in French** in a PDF or Word version, following the European CV form which can be found at the following internet address: <http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>

Only applications received in the above mentioned format by **4 September 2026** will be considered for this call for applications.

My services will examine the applications and organise the selection interviews as soon as possible.

**Please note that the possession of a security clearance (minimum level EU SECRET/SECRET UE) is required for this post.**

I would like to invite you to draw the attention of the various relevant Ministries and services to the proper treatment of personal data and inform them that the EEAS implements data protection rules according to Regulation (EU) 2018/1725 of the European Parliament and of the Council. Consequently, possible applicants should be informed that their CV will be circulated to the EEAS services involved in the selection and management of their possible secondment.

Thank you very much for your cooperation.

Yours faithfully,

Kristin de PEYRON  
<e-signed>

Encl.:           - Decision of the High Representative of 04/02/2014;  
                  - Vacancy notice

Cc:             S. Tomat, Managing Director MD-CIVOPSHQ

# SERVICE EUROPÉEN POUR L'ACTION EXTÉRIEURE



DG Gestion des Ressources  
La Directrice générale

Bruxelles,  
EEAS.DG RM.BHR.3

Aux Représentants permanents  
des Etats membres  
auprès de l'Union européenne

Mesdames les Ambassadrices, Messieurs les Ambassadeurs,

J'ai l'honneur de vous informer que nous cherchons à pourvoir un poste d'expert national/experte nationale (END) dans le cadre d'un détachement «sans frais» auprès du Service européen pour l'action extérieure au titre de la décision de la Haute Représentante du SEAE du 4.2.2014 fixant le régime applicable aux END et son article 24.1 en particulier.

Ce poste est à pourvoir au sein de *Managing Directorate Civilian Operations Headquarters (DSG-DEF.MD-CIVOPSHQ)*.

Vous trouverez, en annexe, le profil de poste que je vous saurai gré de bien vouloir transmettre aux différents Ministères compétents afin de générer des candidatures adéquates.

Les Représentations permanentes sont priées d'envoyer ces candidatures exclusivement à la Division SEAE.RM.BHR.3 «Sélection et recrutement» par e-mail: [SNE-CSDP@eeas.europa.eu](mailto:SNE-CSDP@eeas.europa.eu).

**Les candidatures devront être soumises avec un CV et une lettre de motivation en anglais ou français**, sous format PDF ou Word, selon le modèle européen disponible à l'adresse suivante : <http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>.

Seules les candidatures nous parvenant le **4 septembre 2026** au plus tard seront éligibles.

Ces candidatures seront examinées par mes services, qui organiseront dès que possible les entretiens de sélection.

**Veuillez noter que la possession d'une habilitation de sécurité (niveau minimum SECRET UE/EU SECRET) est requis pour ce poste.**

Permettez-moi d'attirer l'attention des différents Ministères et services concernés sur le respect des règles concernant la protection des données à caractère personnel. Le SEAE applique en effet les dispositions du Règlement (UE) 2018/1725 du Parlement européen

et du Conseil. Seuls les services du SEAE impliqués dans la sélection des candidatures et la gestion du détachement de l'END auront accès aux données et CV soumis.

Je vous remercie de votre collaboration et vous prie de croire, Mesdames et Messieurs les Ambassadeurs, à l'assurance de ma respectueuse considération.

Kristin de PEYRON  
< e-signé >

Annexes :     - Décision de la Haute Représentante du 4.2.2014  
                  - Avis de vacance

Cc :            S. Tomat, Managing Director MD-CIVOPSHQ



## **EEAS Vacancy Notice**

### **Seconded National Expert in the Civilian Operations Headquarters Directorate (DSG-DEF.MD-CIVOPSHQ.OFFICE)**

**Policy Officer- Chief inspector**

**COST-FREE**

**AD level post**

**Job No 503473**

#### **We are:**

The European External Action Service (EEAS) supports the High Representative in the exercise of her mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in her capacity as Vice-President of the Commission with regard to her responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

The Civilian Operations Headquarters (CivOpsHQ) is the permanent structure supporting the Civilian Operations Commander/Managing Director (MD). The Civilian Operations Commander is the commander at the strategic level of currently 13 civilian CSDP crisis management missions and provides strategic guidance and direction to the Heads of Mission. The Civilian Operations Commander reports directly to the High Representative for Foreign Affairs and Security Policy and through her to the Council of the EU. Under the political control and strategic direction of the Political and Security Committee and the overall authority of the High Representative, the Civilian Operations Commander ensures the effective planning and conduct of civilian CSDP crisis management missions, as well as the proper implementation of all mission-related tasks as well as the discharge of the duty of care.

#### **We propose:**

The successful candidate will join the MD/DMD Office division directly attached to the Managing Director of the Civilian Operations Headquarters (CivOpsHQ). CivOpsHQ MD/DMD Office provides direct support to the Managing Director and Deputy Managing Director in critical areas of Mission command and control, including legal and political advice, internal Mission processes, leadership expertise, strategic communication, human resources, as well as administrative and secretariat functions.

#### **Functions and Duties:**

- Implement performance assessment/Internal Support Review (ISR) methodologies specific to Missions' objectives and contexts;
- Develop a permanent methodology based on previous pilot cases and similar assessments;
- Align CIVOPSHQ performance assessments with other work strands for cohesion (impact evaluations, audits, strategic reviews);
- Oversee performance data collection via surveys, interviews, and field visits;
- Participate to ISR missions, contributing to comprehensive evaluation reports;
- Select experts for assessment teams and build an internal roster of experts;
- Based on evaluation results, contribute to refine mission internal processes, ensuring good coordination between Missions and CIVOPSHQ;
- Coordinate with CIVOPSHQ geographical and thematic divisions, other EEAS divisions, Civilian Missions and also EU Delegations, providing guidance and information to Civilian Missions and EEAS HQ;
- Work closely with other EEAS services (DSG GII.GOV, PCM, SECDEFPOL, DG EUMS) and ensure close coordination with DSG GII.GOV inspection service;

- Channel findings to stakeholders (CIVOPSHQ and EEAS hierarchy, inspected Missions, Member States in CIVCOM);
- Provide training and mentorship on performance assessment to Missions and CIVOPSHQ, fostering a learning and accountability culture;
- Act as focal point for enquiries on performance assessment / ISR of civilian CSDP Missions.

### **We are looking for:**

The European External Action Service (EEAS) is seeking a dynamic, proactive and highly motivated colleague with strong analytical and networking skills to occupy the post of Seconded National Expert (SNE). The candidate should have a good understanding of EU policy-making and decision-making processes, and an understanding of inter-institutional relations as well as have relevant experience in the areas of responsibility. He/she will have to work in an international and multicultural environment in close synergy with Member States and EU institutions.

### **Legal basis:**

- This vacancy is to be filled in accordance with the EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy HR DEC(2014) 01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

### **Eligibility criteria:**

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other sources;
- b) Have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants of the Union<sup>1</sup> or, where justified in the interests of the service, professional training of an equivalent level.<sup>2</sup>;
- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties;
- d) Have a security clearance of minimum level **EU-SECRET/SECRET-UE** for the functions that he/she will carry out; Decision ADMIN(2025)42 on the security rules for the European External Action Service\_
- e) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer;
- f) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment;
- g) Ensure that there is no conflict of interest and that he/she will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

<sup>1</sup> Regulation (EEC, Euratom, ECSC) No 259/68 of the Council of 29 February 1968 (OJ L 56, 4.3.1968, p.1) and successive amendments.

<sup>2</sup> Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

## **Selection criteria:**

### **A. Qualifications and experience required**

- university diploma;
- ten years' relevant professional experience in the area of policing, security sector, rule of law and ideally professional experience in multinational organisations;
- have experience and knowledge of CFSP and CSDP;
- an experience in internal auditing or a posting in a CSDP Mission would be an asset.

### **B. Skills required**

- have the ability to remain objective in complex scenarios and to display sensitivity and sound judgement;
- have good organisational skills, the ability to work under pressure and with tight deadlines and to manage multiple tasks and unexpected demands;
- have excellent drafting and communication skills;
- have excellent negotiating skills in a multinational environment;
- have the ability to work professionally as a member of the division, in mixed-composition task forces and working groups, in an interesting but challenging environment;
- good computer skills are essential, notably in word processing, spreadsheets, presentations software, Internet / Intranet and email systems. Knowledge of other IT tools would be an asset.
- national security clearance at SECRET UE level. Such clearance needs to be obtained from the competent authorities before secondment to the European External Action Service. It must be valid for the entire period of secondment. In its absence, the EEAS reserves the right to refuse the secondment as a national expert.

### **C. Languages**

- thorough knowledge of one EU working language and satisfactory knowledge of another one are required; in practical terms, in order to perform required duties, that means an excellent command of written and spoken English, in particular good report-writing skills; good knowledge of written and spoken French is desirable;

### **D. Personal Qualities**

- maintain the highest standards of personal integrity, impartiality and self-discipline. The expert must exercise the greatest discretion with regard to all facts and information coming to his/her knowledge in the performance of his/her duties;
- possess dynamic motivated and flexible personality Be able to adapt quickly to new situations and deal with new challenges, including missions in conflict area.

## **Equal opportunities**

- The EEAS is committed to an equal opportunities policy for all its staff and applicants. The EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service which is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.
- Candidates with disabilities are invited to contact SNE-CSDP@eeas.europa.eu in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure with equal opportunities as other candidates. If a candidate with a disability

is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1(d) (4) of the Staff Regulations.

### **Conditions of secondment**

Cost-free SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer.

Duration of the secondment: Initial period up to two years, renewable up to four years.

The EEAS will cover:

- costs of professional travels (missions) incurred by the SNE posted in the EEAS HQ;
- accident insurance 24/7 for SNE (not family members).

Other expenses such as removal costs, allowances, salary, insurance, schooling (while the SNE maintains the right to enrol the children in an European School Type I)[3] and costs related to the enrolment to the Interinstitutional nurseries or the After-school centre managed by the early childhood centre of the European Commission shall not be covered by the EEAS. However, in case the SNE makes use of these two facilities for their dependent children, the EEAS shall recover any invoiced cost (including the institutional and the parental contribution) from the Seconded National Expert concerned on a yearly basis. For further information, please contact [RM-01-COORDINATION@eeas.europa.eu](mailto:RM-01-COORDINATION@eeas.europa.eu).

**Vacancy available from: immediately**

**Place of secondment: Brussels, Belgium**

**For further information, please contact:**

**Administrative questions:** [SNE-CSDP@eeas.europa.eu](mailto:SNE-CSDP@eeas.europa.eu)

**Selection and profile related questions:** Olivier BAOUR Acting Head of Division, +32 2 584 5149  
[olivier.baour@eeas.europa.eu](mailto:olivier.baour@eeas.europa.eu)

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# DETALŪS METADUOMENYS

|                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Dokumento sudarytojas (-ai)</b>                                                                          | LIETUVOS NUOLATINĖ ATSTOVYBĖ EUROPOS SAJUNGOJE 188613242/58                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Dokumento pavadinimas (antraštė)</b>                                                                     | DĖL KANDIDATŪRŲ TEIKIMO LAIKINAJAM PASKYRIMUI Į EUROPOS IŠORĖS VEIKSMŲ TARNYBOS (EIVT) CIVILINIŲ OPERACIJŲ VADOVYBĖS PADALINĮ                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Dokumento registracijos data ir numeris</b>                                                              | 2026-07-10 Nr. (76.2.5)S76-713                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Dokumento gavimo data ir dokumento gavimo registracijos numeris</b>                                      | 2026-07-10 Nr. G-1844                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Dokumento specifikacijos identifikavimo žymuo</b>                                                        | ADOC-V1.0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Parašo paskirtis</b>                                                                                     | Pasirašymas                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Parašą sukūrusio asmens vardas, pavardė ir pareigos</b>                                                  | Mindaugas Silkauskas, Įgaliotasis ministras                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Sertifikatas išduotas</b>                                                                                | MINDAUGAS SILKAUSKAS, Lietuvos Respublikos užsienio reikalų ministerija LT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Parašo sukūrimo data ir laikas</b>                                                                       | 2026-07-10 16:03:54 (GMT+03:00)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Parašo formatas</b>                                                                                      | XAdES-X-L                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Laiko žymoje nurodytas laikas</b>                                                                        | 2026-07-10 16:04:01 (GMT+03:00)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Informacija apie sertifikavimo paslaugų teikėją</b>                                                      | ADIC CA ECC, Asmens dokumentu israsymo centras prie LR VRM LT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Sertifikato galiojimo laikas</b>                                                                         | 2025-02-18 08:24:38 – 2029-02-17 08:24:38                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Informacija apie būdus, naudotus metaduomenų vientisumui užtikrinti</b>                                  | "Registravimas" paskirties metaduomenų vientisumas užtikrintas naudojant "RCSC IssuingCA-2, VI Registru Centras - i.k. 124110246 LT" išduotą sertifikatą "Dokumentų valdymo sistema Avilys, Lietuvos Respublikos užsienio reikalų ministerija, i.k. 188613242 LT", sertifikatas galioja nuo 2024-12-18 10:59:02 iki 2027-12-18 10:59:02<br>"Gauto dokumento registravimas" paskirties metaduomenų vientisumas užtikrintas naudojant "RCSC IssuingCA-2, VI Registru Centras - i.k. 124110246 LT" išduotą sertifikatą "DBSIS, Informatikos ir ryšių departamentas prie Lietuvos Respublikos vidaus reikalų ministerijos, i.k.188774822 LT", sertifikatas galioja nuo 2025-05-16 11:31:08 iki 2028-05-15 11:31:08 |
| <b>Pagrindinio dokumento priedų skaičius</b>                                                                | 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Pagrindinio dokumento pridedamų dokumentų skaičius</b>                                                   | –                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Priedamo dokumento sudarytojas (-ai)</b>                                                                 | –                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Priedamo dokumento pavadinimas (antraštė)</b>                                                            | –                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Priedamo dokumento registracijos data ir numeris</b>                                                     | –                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Programinės įrangos, kuria naudojantis sudarytas elektroninis dokumentas, pavadinimas</b>                | Dokumentų valdymo sistema Avilys, versija 3.5.90.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Informacija apie elektroninio dokumento ir elektroninio (-ių) parašo (-ų) tikrinimą (tikrinimo data)</b> | Metaduomens „Sudarytojo adresas“ reikšmė turi būti nurodyta<br>Visi dokumente esantys elektroniniai parašai galioja (2026-07-16 15:04:16)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Paieškos nuoroda</b>                                                                                     | –                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Papildomi metaduomenys</b>                                                                               | Nuorašą suformavo 2026-07-16 15:04:17 DBSIS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |